

BOLTON BY BOWLAND, GISBURN FOREST AND SAWLEY PARISH COUNCIL

MINUTES OF THE MEETING OF 02 DECEMBER 2025

HELD AT BOLTON BY BOWLAND VILLAGE HALL AT 7.30 PM

Present: Cllrs A Yates (Chair), H Fortune, L Marsden, S Mitchell, A Murphy, R Veitch, S Whitaker, P Wilson, Clerk
Two members of the public

To receive and approve apologies for absence

None

To receive declarations of pecuniary or personal interest

Cllrs Veitch declared an interest in item 11 B4RN

Adjournment for public session

None

To resolve to confirm the Minutes of the Parish Council meeting held on 20 October 2025

The Minutes of the meeting held on 20 October 2025 were approved and duly signed by the Chair.

Matters Arising not covered elsewhere on the Agenda – For Information Only

None

To consider any response to be made to planning applications

It was resolved that there were no objections to the following planning application:

3//2025/0875 Low Barn, Grunsagill Road, Tosside

Accounts

To approve the bank balance as of 25 November 2025 of £60,841 Approved by all

To consider and approve any invoice payments d

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| 1. | Mrs C A Holmes | October 25 salary | £202.84 | Approved |
| 2. | N W Accountants | Monthly fee | £15.00 | Approved |
| 3. | Bolton by Bowland VH | Room hire | £30.00 | Approved |
| 4. | Sawley Village Hall | Plants | £162.96 | Approved |
| 5. | Karen Caswell | Plants | £49.80 | Approved |

To consider the budget for 2026/27 and the precept request to RVBC

The Chair explained income and expenditure to date for 2025/26 and projected income and expenditure for 2026/27. It was explained that, although reserves were healthy, a precept

should be requested to cover annual fixed costs.. It was noted that certain one off items of capital expenditure would be paid for from reserves leaving a suggested precept of £15,000 which was agreed.

To consider an update on the proposal for a Community Emergency Plan (“CEP”)

The Chair provided an update on a meeting held with representatives of Silverdale PC who had already adopted a CEP. It had been explained that a CEP works best if it was powered by community support, including strong support from the Parish Council. The most likely scenario for a CEP to be required was in the event of a power outage as electricity companies had indicated that rural areas could be without power for up to 9 days as urban areas were prioritised. It was suggested that a list of possible actions be drawn up which could be taken in the event of a power outage with the most obvious being turning village halls into place of refuge for the community. Community engagement would be critical. Next steps the working group will meet in the 09 December 2025.

To receive an update on the proposal for CCTV cameras in the parish

The Chair advised that he had provided the owner of the Coach & Horses with the Policy & Procedures document but had not yet received a response. Susan Whittaker agreed to speak to the owner whom she knew well.

To consider the latest information available regarding the B4RN project

It was reported that the roll outs in Grindleton and Sawley were progressing and that the roll out in Bolton by Bowland had been completed.

Matters brought forward by members – For Information Only

Alex Murphy advised that he had purchased and positioned the nine grit bins at agreed locations in the parish. Salt had to be purchased and it was agreed that the Parish Council would purchase the first lot of salt privately but would subsequently order from LCC. Thanks were expressed to Cllr Murphy for his efforts in purchasing and locating the grit bins.

There was further discussion regarding the location of a defibrillator in Holden as it was noted the device needed to be accessible after working hours.

The Clerk agreed to check by-laws regarding tipping of environmental waste which was taking place in Holden.

With regards the flooding on the Settle road, it was asked that another letter to be sent to BT, asking them to investigate the drain, as it is their works a number of years ago that has prevented the water from draining.

Part II

To consider the co-option of a parish councillor

Questions were asked of Mandy Brennan who had submitted an application to join the Parish Council which had been previously circulated.

It was agreed that Ms Brennan be asked to join the Parish Council with immediate effect and the Clerk agreed to take care of the necessary paperwork.

The meeting concluded at 8.25 pm.