

BOLTON BY BOWLAND, GISBURN FOREST AND SAWLEY PARISH COUNCIL

MINUTES OF THE MEETING OF 25 MARCH 2024

HELD at BOLTON BY BOWLAND VILLAGE HALL AT 7.30 PM

Present: Cllrs A Yates, D Brady, H Fortune, P Jenkins, L Marsden, R Veitch, S Whittaker
Clerk

In attendance:

1. To receive and approve apologies for absence

Apologies for absence had been received from Cllrs Bunyan, Mitchell and Murphy

2. To receive declarations of pecuniary or personal interest

Cllr Veitch declared an interest in B4RN (item 12).

3. Adjournment for public session

None

4. Local policing issues

PC Matt Hartup addressed the meeting about the use of CCTV in villages and the possibility of installing CCTV cameras at certain locations in the parish. Recent issues at Gisburn Forest regarding deer hunting and the removal of warning signs were also discussed.

5. To resolve to confirm the Minutes of the Parish Council meeting held on 26 February 2024

The Minutes of the meeting held on 26 February 2024 were approved and duly signed by the Chair.

6. Matters Arising not covered elsewhere on the Agenda – For Information Only

The use of CCTV in the villages was discussed. It was agreed that the possibility of cameras in Bolton by Bowland would be broached with the potential new owner of the Coach & Horses followed by a public consultation. The potential for siting cameras in Sawley at The Spread Eagle and Village Hall would be explored with appropriate parties. The Clerk was asked to raise the issue of funding for cameras with RVBC.

7. To consider any response to be made to planning applications

It was resolved that the following comments be made in respect of the specified planning applications:

3/2024/0130 Cracoe Hill Farm, Grunsagill Road, Bolton by Bowland

No objections

8. To report on the conclusion of the external audit 2023/34

Receipt of the external audit final report and certificate was reported and it was confirmed that the external auditor's completion paperwork and matters raised had been previously circulated to councillors.

9. To consider a review of the Financial Regulations

The Chair advised that work on reviewing the Financial Regulations was ongoing and the matter would be brought to a subsequent meeting for discussion.

10. Accounts

a. To consider and approve any invoice payments due:

• Mrs C A Holmes (February 2024 salary)	£214.96
• Bolton by Bowland Village Hall (room hire x 2)	£95.00
• Bolton by Bowland Village Hall (Coronation grant)	£500.00
• Tosside Community Hall (Coronation grant)	£500.00
• Cllr Hayden Fortune (Winter planting and wreath costs)	£290.00
• PKF Littlejohn LLP (External audit fee 22/23)	£784.50
• Mr A Yates (reimbursement for Microsoft account renewal)	£79.99

All payments were approved.

b. To approve the bank account balance as of 18 March 2024 £43,033

11. To consider the Parish Council's Asset Register as of 25 March 2024

The Clerk advised that the Asset Register needed to be approved on an annual basis and the most sensible time to do this was at the end of the appropriate financial year. The Asset Register was considered and approved.

12. To consider the latest information available regarding the B4RN project

The meeting was advised that the project continued to go well in Grindleton and Sawley and that all necessary wayleaves were now in place in Sawley.

13. An update on the possible construction of a pedestrian track from Holden to Bolton by Bowland

In the absence of Cllrs Bunyan and Murphy this item was not considered. An update was, however, provided by Cllrs Yates and Brady on the situation regarding the dilapidated walls near

the Copy Nook during which the meeting was advised that a further meeting with representatives of the estate would be requested.

14. Matters brought forward by members – For Information Only

The Chair advised that he and the Vice Chair of Whalley Parish Council had met with senior members of Lancashire Highways to discuss the 54 submissions made by member parishes of the Road Safety Group. It was reported that Lancashire Highways were committed to enabling village gateways without physical barriers but less keen on enabling village gateways with physical measures as these required lighting and there were therefore implications for street lighting columns. Lancashire Highways had indicated they would not support any speed limit changes and had warned that such changes took a long time to achieve due to all the legalities involved.

15. Date of next meeting

Monday 22 April 2024 in Tosside Community Halll at 7.30 pm.

The meeting concluded at 8.30 pm.