

BOLTON BY BOWLAND, GISBURN FOREST AND SAWLEY PARISH COUNCIL

MINUTES OF THE MEETING of 14 AUGUST 2023

HELD AT TOSSIDE COMMUNITY HALL AT 7.30 PM

Present: Cllrs A Yates (Chair), H Fortune, L Marsden, S Mitchell, S Whittaker,
P Wilson, Clerk

In attendance: Four members of the public

1. To receive and approve apologies for absence

Apologies for absence had been received from Cllrs Brady, Bunyan, Jenkins and Veitch.

2. To receive declarations of personal or pecuniary interest

Cllr P Wilson declared an interest in item 7 (ii), planning application 3/2023/0459 B4RN broadband cabinet, Village Hall, Bolton by Bowland

3. Adjournment for public session

4. To resolve to confirm the Minutes of the Parish Council meeting held on 26 June and 17 July 2023

The Minutes of the meetings held on 26 June and 17 July 2023 were approved and duly signed by the Chair.

5. Matters Arising not covered elsewhere on the Agenda – For Information Only

Cllr Wilson advised he had been trying to contact the LCC Countryside Officer, Dave Padley, with a view to obtaining assistance with the collapsed stone walls on Holden Lane but had been unable to make contact.

It was noted that a highways issue on Hellifield Road still required reporting to LCC.

6. Co-option of a parish councillor

(John Foley left the meeting)

(Alex Murphy joined the meeting)

Alex Murphy gave a summary of his reasons for wishing to be co-opted onto the parish council.

(Alex Murphy left the meeting)

John Foley gave a summary of his reasons for wishing to be co-opted onto the parish council.

7. To consider any response to be made to planning applications:

Planning Application 3/2023/0396 Barn adjacent to Big Holmes Farm, Anna Lane, Bolton by Bowland

There were no objections to this application.

Planning Application: 3/2023/0459 B4RN 3 bay broadband cabinet

There were no objections to this application.

Planning Application 3/2023/0587 Low Barn, Lane Ends, Bolton by Bowland

There were no objections to this application.

Planning Applications 3/2023/0126 & 0624 Bent House, Longtons Lane, Tosside
1 Kirkbeck Mews, Bolton by Bowland

The Chair reported that both of these applications had already been refused by Ribble Valley BC.

8. Audit 2022/23

The Clerk reported that the appropriate documentation had been submitted to the external auditors by the required date and that the external audit report was now awaited. The Clerk further reported that, from experience, the external audit report was usually received in September.

9. Accounts

a) To approve the bank balance as of 07 August 2023 of £49,293.52 Approved by all

b) To consider and approve any invoice payments due:

1. Mrs C A Holmes	June 23 and July 23 salaries	£179.20	Approved
2. Mr J Waddington	Parish lengthsman	£2,285.05	Approved
3. Bolton by Bowland Village Hall	Room hire	£25.00	Approved
4. LALC	Annual subscription	£181.65	Approved

10. Borough and County Council grants

The Clerk advised that she had made an application for a Ribble Valley BC concurrent functions grant and that further information had been requested by the borough council. The Clerk also advised that applications for LCC Public Rights of Way and biodiversity grant were now being received by the County Council.

11. Annual Parish Meeting

It was agreed that the Annual Parish Meeting would be held in Bolton by Bowland Village Hall on 23 October 2023. Efforts would be made to give the meeting wider publicity as it was noted attendance had been poor in recent years. Cllr Fortune advised he had a list of organisations to whom an invitation had been sent in previous years.

12. To consider making a donation to Little Green Bus

It was agreed that donation of £150.00 be made to Little Green Bus and that information as to the correct payee be forwarded to the Clerk.

13. To consider the latest information available regarding the B4RN project

Cllr Wilson provided an update on the B4RN project, noting that householders were continuing to sign up to the scheme but that further sign ups were needed in order to make the next threshold.

14. Matters brought forward by members – For Information Only

Cllr Marsden advised of trees on a bend in Holden which were causing traffic to swerve into the middle of the road. It was agreed the appropriate householder should be approached and asked to cut back the trees concerned.

Cllr Yates updated the meeting on the latest situation regarding the Road Safety Group. Sixteen parishes were now on board. A further meeting of the Group would be held on 16 August 2023 and minutes of that meeting would be published when available. Cllr Yates had met with appropriate personnel from LCC Highways who had advised of problems with both funding and manpower at LCC which had impacted on the ability to deal with highways' issues. LCC had also advised that they would prioritise safety improvement schemes at locations where there had been previous death or injury. It was also noted that LCC had indicated they preferred gateways as speed calming measures at the approaches to villages and the Road Safety Group were to be asked if they wished to have gateways and, if so, where in each village. It was suggested that chicanes, as in Waddington, were very effective at slowing approaching traffic but it was reiterated that LCC's preferred option was gateways.

15. Date and venue of next Parish Council meeting

Monday 18 September 2023 at 7.30 pm at Sawley Village Hall

Monday 23 October 2023 at 7.00 pm at Bolton by Bowland Village Hall

By the Public Bodies (Admission to meetings) Act 1960 the following item was discussed in closed session

Part II

16. To consider the co-option of a parish councillor

The Chair advised that the parish council could choose to co-opt one of the candidates who had earlier attended the meeting or could choose not to co-opt either.

After due discussion and consideration it was agreed that Alex Murphy be asked if he was willing to be co-opted onto the parish council.

Cllr Yates advised he would contact both candidates and relay the decision made.