

**Bolton-By-Bowland, Gisburn Forest and Sawley Parish Council Minutes of the meeting of
Monday 7th November 2022 at Sawley Village Hall**

Councillors present: Cllrs. A Yates, H Fortune, N Bunyan, R Veitch, P Jenkins, P Wilson, S Whitaker
Also in attendance: H Maddock (Clerk & RFO) and 2 Members of the Public

1. To receive and approve apologies for absence
 - No comments
2. To receive declarations of pecuniary or personal interest
 - No comments
3. Adjournment for Public Session (Max 3 minutes per person)
4. To resolve and confirm the Minutes of the Parish Council Meeting held on 3rd October 2022 (circulated & on website)
 - Approved and duly signed
5. Any Matters arising from those minutes not covered on this Agenda – for information only
 - No comments
6. To consider any response to be made to planning applications
 - No objections
7. To consider supporting “Lancashire best kept village competition” for both Sawley and Bolton-by-Bowland
 - Cllr Yates highlighted the entry rules, expectations and judging criteria from the document provided by Peter Foley
 - Members discussed both the cost and commitment needed from volunteers to make any entry worthwhile.
 - Cllr Bunyan to invite the proposer Peter Foley to the next meeting to discuss further before making a decision.
 - Any applications would need to be made by January.
8. To discuss and consider enrolling the Clerk on LALC Preparation for Local Council Elections in May - £35.
 - Approved by all
9. To approve the bank balance of **£33663.80**
 - Approved by all
10. To approve the payment of Clerk expenses of **£27.77**
 - Approved by all
11. To consider and approve any invoice payments due
 - 10a. Sawley VH Hire £30
 - 10b. Lengthsman £766.80

- Approved by all

12. Matters brought forward by members – please note for information only

12a. Cllr Whitaker expressed the concerns of the Bolton-by-Bowland Village Hall Committee that the Coach and Horses had erected a 'patrons only' sign in the shared car park at Village hall. Cllr Wilson suggested we first needed to understand which party had ownership of the Car Park and volunteered to do some research. Cllr Yates said that once the facts are known he would discuss with the Village Hall and Coach & Horses.

12b. Cllr Whitaker was asked by a parishioner how to go about becoming a Parish Councillor. Cllr Yates confirmed the next elections are in May 2023, and Parishioners would be welcome to stand for election.

12c. Cllr Whitaker expressed concerns over the decommissioned bins in Bolton-by-Bowland car park.. Cllr Yates offered to contact the companies to have them removed.

12d. It was asked of the Clerk to organise a venue for the first Road Safety Committee meeting.

12e. The circular from the Dept for Levelling up was discussed, and it was felt that it was more appropriate for Local and borough councils to respond than the parish council.

12f. Cllr Bunyan to continue with an informative newsletter including information from all wards and ongoing issues such as the fallen walls and missing cobbles. Clerk to chase both issues.

12g. Agreed that the Parish Council will not fund and provide mulled wine and mince pies to the Sawley care home this year. However, Councillors thought it to be a very worthy and thoughtful event and were very willing as a group to organise and fund it as individuals.

12h. On Remembrance Sunday i the parish council will lay wreaths in Bolton-by-Bowland, Tosside and Sawley.

12g. The new noticeboards are waiting to be engraved after a delay due to personal circumstances of the joiner. Should be complete within the next 3 weeks. Cllr Yates to keep in contact.

12h. Following the closure of the local branch of Barclays Cllr Yates has subscribed to online and telephone banking, to simply monitor transactions and balances. He suggested that all Bank signatories do the same to make banking administration easier going forward. Cllr Fortune to forward from the bank regarding updating the bank details to the Clerk

12i. Holden has no defibrillator. Cllr Yates will approach Holden Clough Nursery as a potential site to situate one.

13. The date of the next meeting TBC

- Monday 5th December at Tosside Community Hall

Clerk & Responsible Finance Officer
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HMADDOCK