

Bolton-By-Bowland, Gisburn Forest and Sawley Parish Council

Minutes of the meeting of February 14th, 2022, at Bolton-By-Bowland Village Hall

Councillors present: Derek Glover, Hayden Fortune (acting Proper Officer & Clerk), Nigel Bunyan, Paul Wilson, Paul Jenkins, Andrew Yates

1. Election of Chair
 - Councillor Fortune proposed Andrew Yates, seconded by Councillor Glover, unanimously accepted by all members.
 - Andrew Yates formerly accepted and duly signed acceptance of office.

2. Apologies for absence received
 - Susan Whitaker

3. To receive declarations of pecuniary and personal interest
 - Councillor Fortune non registrable interest in relation to Skirden Hall Planning Application

4. Adjournment for Public Session

5. To resolve and confirm minutes of the Parish Council Meeting, held on 4th October 2021
 - Minutes had been circulated to members and resolved that the minutes be approved and duly signed.

6. Village Hall Grants
 - Clerk asked to check if the regular annual grants had been claimed by the wards, and if not contact relevant Village Hall Committee Chair.

7. Planning Application at Skirden Hall ref 3/2021/0035
 - No comments

8. Declaration of Interest Forms
 - The new forms as recommended by Ribble Valley Borough Council were duly adopted by a unanimous vote.

- The Clerk will circulate the new forms for all Councillors to complete, then collected and submitted to RVBC as a group.

9. Statement from Councillor Fortune

- The following statement was read by Councillor Fortune who requested that it be committed to the minutes of this meeting. After reading the statement the request was unanimously approved.

“Acknowledging our duties as Parish Councillors I would like to refer to the Parish Council meeting on 4th October last year.

During the public session it is acknowledged that the meeting clearly did not adhere to the Parish Council Code of Conduct. In future meetings as a Council, we will ensure that we all adhere to this code in its entirety. I would also like to both acknowledge and remind all attendees that in accordance with standing orders all future meetings, public representations, comments, or questions must be directed to the Chair of the meeting and not to other members of the council unless directed by the Chair.

Finally, and in accordance with the standing orders acknowledge and remind all attendees that no person(s) shall disturb the transaction of business at a meeting or behave offensively or improperly.”

10. Election of Officers and Representatives

- Finance Working Party
- Councillors Fortune, Yates, Jenkins, Bunyan.
- Signatories for Bank Mandate
- Councillors Fortune, Yates, Jenkins.
- RVBC Liaison Representatives
- Councillors Fortune, Yates.
- LALC Area Liaison Representatives
- Councillors Bunyan, Jenkins.

11. To consider and Approve Co-option of Mr Rob Veitch as a Councillor for Sawley

- Unanimously approved.

12. 75th VE & VJ days anniversaries

- Approved Councillor Fortune to purchase 6 trees and plaques (2 per ward).

13. Queens Canopy Project

- Approved Councillor Fortune to purchase 3 trees (1 per ward).

14. Frequency of Parish Council Meetings

- Approved increasing frequency of meetings to each calendar month.

15. Queen Jubilee celebrations

- Approved the grand of £1,000 per ward towards Jubilee Celebrations.
- Agreed Councillor Yates would approach Bolton-By-Bowland village school to discuss any support the Parish Council could provide for celebration events.

16. Banking

- Bank balance approved.

17. Sawley Bridge

- Public concerns over the frequency of HGV's using the bridge; Councillor Jenkins to investigate

18. Flooding Bolton-By-Bowland

- Broken drain, agreed that the Clerk should write a letter of complaint to Lancashire County Council Highways.
- Kirk Beck, Environmental Agency having a water level sensor on the bridge. Clerk will investigate after liaising with Councillors as to their knowledge of the situation, and report back in due course

19. Roads

- Councillor Glover referred to the July 2021 meeting and asked the Clerk to investigate to see if any follow up was required.

20. Due to the sensitivity and confidential nature the following matter was discussed without the presence of the public

- Appointment of New Clerk, it was unanimously approved to appoint Harriet Maddock as Clerk from 21st February.

21. The date of next meeting was originally 7th March, but later changed to 15th March at Bolton-by-Bowland Village Hall.