

**Bolton-By-Bowland, Gisburn Forest and Sawley Parish Council Minutes of the meeting of
Monday 3rd October 2022 at Sawley Village Hall**

Councillors present: Cllrs. H Fortune, N Bunyan, R Veitch, P Jenkins, P Wilson
Also in attendance: H Maddock (Clerk & RFO) and 2 Members of the Public

Upon opening of the meeting, a minutes silence was held for the late Queen Elizabeth II.

1. Apologies of absence received and approved
 - Cllrs A Yates & S Whitaker
2. To receive declarations of pecuniary and personal interest
 - No comments
3. Adjournment for Public Session
4. To resolve and confirm the Minutes of the Parish Council Meeting held 4th July 2022 (circulated & on website)
 - Minutes had been circulated to members and resolved that the minutes be approved and duly signed.
5. Any Matters arising from those minutes not covered on this Agenda – for information only
 - No comments
6. To consider any response to be made to planning applications
 - **6a. – 6g.** No comments
 - **6h.** 3/2022/0835, 10 Main St Bolton By Bowland BB7 4NW - The application is for - Replace existing 4 windows (hardwood, single glazed) to the front elevations with hardwood double glazed windows. Clerk to ask RVBC for clarification on this application regarding replacement of existing 4 windows (hardwood, single glazed) to the front elevations with hardwood double glazed windows, as it is felt sash windows would keep in better with the aesthetic of the street.
7. To discuss and approve the grant of £200 for winter planting
 - Approved by all
8. To discuss and consider the invite to become a member of Lancashire Partnership Against Crime (LANPAC) Membership
 - Discussed but not approved due to not being beneficial to the Parish Council.
9. To discuss how we can support the various charities that support Ukrainian guests in the area
 - Discussed that we can point Ukrainian guests looking for support to the right contacts at Lancashire Social Services, Schools and RVBC. It is felt that it would be inappropriate for the Parish Council to support one individual charity.
10. To approve the payment of 2022 Village Hall Grant of £1,000 to Tosside Community Hall
 - Approved by all
11. To approve the bank balance of £36,512.86
 - Approved by all

12. To approve the payment of Clerk expenses - £45.37
 - Approved by all

13. To consider and approve any invoice payments due
 - Approved by all

14. Matters brought forward by members – please note for information only
 - 14a.** Clerk explained the Parish Council becoming a local cause on the Co-Op Card membership scheme. Clerk to investigate other successful causes so that a specific project can be discussed and approved at the next meeting. For every £1 that Co-Op card member spends, they will receive 2p personally. If the member has chosen a local cause to support, Co-Op will also match the 2p to the chosen.
 - 14b.** Cllr Bunyan has been contacted regarding the Lancashire Best Kept Village competition. A letter with further details will be discussed at the next meeting leaving plenty of time for sharing with various organisations within the Parish with entries due by sometime in March.
 - 14c.** Clerk to contact Lancashire Highways regarding a fallen signpost at Tosside, reported by Cllr Wilson.
 - 14d.** Clerk to further chase English Heritage regarding the stones at Sawley Abbey being taken away. Discussed to request an open shelter to prevent weathering rather than taking them to be stored indoors.
 - 14e.** Clerk to chase Highways again regarding the missing cobbles in Bolton-by-Bowland.
 - 14f.** Following a report made via Cllr Bunyan of Himalayan Balsam in the beck at Bolton-by-Bowland and a swift response from the Lengthsman the issue has now been resolved.

15. The date of the next meeting 7th November, venue TBC.

16. Private session to discuss internal matters. Press and public were excluded.
 - A toast to King Charles III was made.

Clerk & Responsible Finance Officer
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HMADDOCK