

Local Government Act 1972
THE NEXT MEETING OF
BOLTON by BOWLAND, GISBURN FOREST & SAWLEY PARISH COUNCIL
WILL BE HELD ON MONDAY 17 MAY 2021 AT
BOLTON by BOWLAND VILLAGE HALL, commencing, following the Annual Parish Council Meeting,
which starts at 7.30 pm
PLEASE NOTE THAT PUBLIC MAY ATTEND
BUT MUST PREBOOK, to ensure compliance with COVID REGULATIONS
IF YOU WISH TO BOOK please ring Parish Clerk 01200 422607, NOT A COUNCILLOR

AGENDA

1. To receive and approve apologies for absence
2. To receive declarations of pecuniary or personal interest
3. Adjournment for Public Session (Max 3 minutes per person)
4. To resolve to confirm the Minutes of the Parish Council Meeting, held on 05 October 2020 (circulated & on website)
5. Any Matters arising from those minutes not covered on this Agenda FOR INFO ONLY
6. To consider any response to be made to Planning Applications
7. To consider, review and approve all Parish Council policies, with amendments where appropriate:
 - a) Code of Conduct, Standing Orders, Asset Register, Financial Regulations, Risk Register, Complaints Procedure, General Data Protection Policy, Privacy Policy, Grievance Policy, Retention Policy & Accessibility Statement
 - b) To consider and approve the Internal Auditor's Report to 31 03 2021
 - c) To consider and approve the Annual Governance Statements to 31 03 2021
 - d) To consider and approve the Annual Financial Statements to 31 03 2021
 - e) To consider and approve the Period for the Exercise of Public Rights between Monday 14 June 2021 & Friday 23 July 2021 inclusive.
8. To consider and approve the installation of a further defibrillator in Bolton by Bowland village, possibly sited near Forest Becks: Item deferred from previous meeting
9. To consider and approve any actions for support towards broadband provision across the Parish. Item deferred from previous meeting and to consider and approve any response regarding Consultation on Broadband.
10. To consider and approve any further actions regarding the complaint to LCC Cllr. Iddon concerning potholes & eroded road surface in the Parish, particularly Sawley Road, Gisburn Road, Bolton by Bowland; also Knotts Lane.
11. To consider and approve any sites and actions for commemorative tree planting in the Parish.
12. To consider and approve any actions for Spring Planting in Villages, with any update on RV In Bloom Grant
13. To consider and approve any further actions regarding ownership of assets in the Parish: Bench at Holden, Kirk Beck above Pepperhill Cottages (following flooding), Old Sawley Road pre A59 bypass, with any possible / previous Public

Right of Way, Sawley War Memorial, including wall & railings

14. **Accounts**
 - a. To approve Bank Balance £60,886.93
 - b. To consider and approve any grant funding applications from the Village Hall Committees
 - c. To consider and approve any invoice payments due, following approval of Fin Doc 01.04.21
 - d. To receive an update regarding the Heritage Trail booklet project
 - e. To consider and approve any expenditure on training
 - f. To consider and approve any response to letter received re Church Service 27.06.2021 at Bolton by Bowland
15. **To receive reports from meetings and outside bodies**
 - a) LCC County Council Report by new LCC Cllr.Mirfin
 - b) Ribble Valley Borough Council Report by Borough Councillors Elms & Sherras
 - c) Area of Outstanding Natural Beauty Report -Borough Cllr. Elms
16. **Matters brought forward by members. NOTE THAT ANY OTHER MATTERS ARE FOR INFORMATION ONLY -**
17. **To consider staff and contractor matters: *Due to the sensitive and confidential nature of the following items, members may wish to resolve that press & public be excluded from these items and that no recording is to take place.***
 - a. To consider and approve a Working Party for the review of Parish Lengthsman's Contract including hourly rate
 - b. To consider and approve the arrangements for Parish Clerk's Annual Appraisal
18. **Date and venues for future Parish Council Meetings**

Teresa Taylor Parish Clerk