

Local Government Act 1972
THE NEXT MEETING OF
BOLTON by BOWLAND, GISBURN FOREST & SAWLEY PARISH COUNCIL
WILL BE HELD ON MONDAY 07 JUNE 2021 AT
SAWLEY VILLAGE HALL, commencing at 7.30 pm
PLEASE NOTE THAT PUBLIC MAY ATTEND
BUT MUST PREBOOK, to ensure compliance with COVID REGULATIONS
IF YOU WISH TO BOOK please ring Parish Clerk 01200 422607, NOT A COUNCILLOR

AGENDA

1. To receive and approve apologies for absence Cllr. Bunyan
2. To receive declarations of pecuniary or personal interest
3. Adjournment for Public Session (Max 3 minutes per person)
4. To resolve to confirm the Minutes of the Annual Parish Council Meeting, and the subsequent Parish Council Meeting, both held on 17 May 2021 (circulated & on website)
5. Any Matters arising from those minutes not covered on this Agenda **FOR INFO ONLY**
 - Audit Documents are on PC website, and have been submitted to External Auditor
 - Oaktrees Nurseries have been instructed to proceed, as per the quote approved
 - No update on ownership of the bench at Holden
 - Further investigation needed regarding “Quiet Lane” status of Holden Lane
 - Response from Davis & Bowring re wall on Holden Lane awaited
 - Heritage Trail print run was 1000 copies
6. To consider any response to be made to Planning Applications
 - 3/2021/0349 Ribble Dene, Old Sawley Road, BB7 4LF – single storey extension & entrance porch
 - 3/2021/0495 Bow Laithe Farm Bolton by Bowland Road BxB BB7 4NU – Demolish Agricultural Building, & erect 2 Holiday Cottages
7. To consider, review and approve all Parish Council policies, with amendments where appropriate:
 - a) Standing Orders, Asset Register, Financial Regulations, Risk Register, Complaints Procedure, General Data Protection Policy, Privacy Policy, Grievance Policy, Retention Policy & Accessibility Statement (*Note that all such policies are on Parish Council website*)
 - b) To consider and approve the adoption of Ribble Valley’s Code of Conduct
8. To consider and approve any further actions regarding the concerns for potholes & eroded road surface in the Parish, particularly Sawley Road, Gisburn Road, Bolton by Bowland; also Knotts Lane.
9. To consider and approve any actions regarding speeding in the area, including the Report on Speed Indicator Devices
10. To consider and approve any sites and actions for commemorative tree planting in the Parish.
11. To consider and approve any further actions regarding ownership of assets in the Parish: Bench at Holden, Kirk Beck above Pepperhill Cottages (following flooding), Old Sawley Road pre A59 bypass, with any possible / previous Public Right of Way, Sawley War Memorial, including wall & railings
 - Further investigation needed, Clerk will provide an update for the Meeting
12. Accounts

- a. To approve Bank Balance £60,303.63
- b. To consider and approve any grant funding applications from the Village Hall Committees
- c. To consider and approve any invoice payments due:
 - Clerk's salary May £222.53
 - Parish Lengthsman Invoice awaited at time of agenda
- d. To consider and approve a budget for 2 new Parish Council noticeboards in Tosside & Bolton by Bowland Budget report with agenda
- e. To consider and approve any expenditure on training

13. To consider and approve the Representative from this Parish Council to Bolton by Bowland Village Hall Committee

14. To receive reports from meetings and outside bodies

- a) LCC County Council Report by new LCC Cllr. Mirfin
- b) Ribble Valley Borough Council Report by Borough Councillors Elms & Sherras
- c) Area of Outstanding Natural Beauty Report –Borough Cllr. Elms

15. Matters brought forward by members. NOTE THAT ANY OTHER MATTERS ARE FOR INFORMATION ONLY -

16. To consider staff and contractor matters: *Due to the sensitive and confidential nature of the following items, members may wish to resolve that press & public be excluded from these items and that no recording is to take place.*

- a. To consider and approve any review of Parish Lengthsman's Contract including hourly rate
- b. To consider and approve the Report from Parish Clerk's Annual Appraisal

~~17.~~ Date and venues for future Parish Council Meetings

Teresa Taylor Parish Clerk