

**MINUTES OF THE ANNUAL MEETING OF
BOLTON by BOWLAND, GIBBURN FOREST & SAWLEY PARISH COUNCIL
HELD AT BOLTON by BOWLAND VILLAGE HALL ON 14th MAY 2018 AT 7.30 P.M.**

Present:

Cllrs. H. Fortune, A. Clements, I. Willock: Mesdames C. Curry & E. Moorhouse

In attendance: Borough Councillor R. Sherras, & Parish Clerk

1. Apologies:

1.1 Apologies had been received from Cllrs. A. Foster, R. Park, P. Wilson Mesdames L. Holt, E. Twist M. Walsh; also from Borough Councillor R. Elms and it was

RESOLVED that the apologies were accepted and approved

2 Election of Chairman, who will then sign the Declaration of Office of Chairman

2.1 The Council unanimously elected Cllr. Hayden Fortune

2.2 The Chairman duly signed the Declaration of Office of Chairman.

3 Chairman's Report for the year to 31 March 2018

3.1 Chairman reported on his year of office considering policies, especially Grants Policy and recently General Data Protection Regulations. Proportional representation had been considered, but not altered. Highways Issues were a concern, the responsibility of Lancashire County Council, without progress. Coach and Horses had re-opened, but Dog & Partridge had closed. Councillors had attended a training event, and grants had been given to each Village Hall and to the setting up of the Heritage Trail. The Neighbourhood Plan had been withdrawn and its Steering Group disbanded. An Information Commission complaint had been dealt with. The stolen defibrillator had been replaced and donation and promise may allow for a further one in the Parish. Wreaths had been placed at each War Memorial; lighting in Tosside near the church had received support. Parish Lengthsman's work was much appreciated, for the routine jobs, but also the additional. He then expressed particular thanks to Borough Cllrs. Sherras & Elms for all of their input, to Vice Chairman Clements, to Cllr. Willock for the website, to Parish Clerk for her efforts, but in particular to all members for pulling forwards together.

4. To consider and approve policy for future term of office for the Chairman

4.1 Clerk explained that this item had been approved at 2017 Annual Parish Council Meeting, but for Standing Order changes, confirmation of resolution was needed the following year It was then

RESOLVED unanimously - that Chairman may in future serve a term of office of up to three years consecutively, but not seek re-election for a further three years, and that Standing Orders be amended to reflect this change.

5. Election of Officers

Cllr(s): no votes were counted, but a majority in each case

Vice Chairman

Allan Clements

Finance Working Party

Chairman / Vice Chairman / Clerk & possible other future co-option(s) to consider Budget & Financial Regulations, bringing recommendations to Parish Council for approval.

Residents' Considerations Working Party

Members discussed the need for this, particularly regarding any powers. Working Party had been agreed previously to consist of Chairman, with another Councillor from each of the other wards, and the Clerk. It was therefore

RESOLVED - this Working Party be Cllrs. Fortune, Twist, Willock & Clerk, to meet only if considered necessary & draft a response, but all decisions to be resolved by Parish Council

Planning Working Party

This was agreed to be continue to be considered by all councillors via email, in order to avoid any perceived personal interests, and all are asked to respond in a timely manner

RVBC Liaison Representatives

Hayden Fortune & Elizabeth Twist

Ribble Valley LALC Liaison

Elizabeth Twist

Bolton by Bowland Village Hall

Allan Clements

Website Working Party

Arnold Foster, Ian Willock, Paul Wilson & Clerk

6 Dates and venues for Bolton by Bowland, Gisburn Forest & Sawley Parish Council meetings for the coming year These were resolved to follow the pattern of first Monday each month, when possible, except January and August, therefore 11th June, 2nd July, NO MEETING IN AUGUST, 3rd September, 1st October, 5th November, 3rd December, NO MEETING in January, 4th February 2018, 4th March with Annual Parish Meeting, 1st April, 13th May following the Annual Parish Council Meeting.

6.1 Members were informed that Bolton by Bowland Village Hall gives priority to Young Farmers, otherwise most dates were available at all venues. It was therefore **RESOLVED**, meetings would revolve around venues, starting at Sawley,

7. Any other Annual Parish Council Meeting Business

There being no other AGM Business, Chairman closed the AGM at 8.15 pm