

**MINUTES OF THE MEETING OF
BOLTON BY BOWLAND, GISBURN FOREST & SAWLEY PARISH COUNCIL
HELD ON 13th MAY 2019 at TOSSIDE VILLAGE HALL,
commencing at 8.00 pm, following the Annual Parish Council Meeting**

Present: Cllr. H. Fortune (Chairman) Cllrs. C. Curry, G. Curry, A. Foster, D. Glover, L. Holt, R. Park, E. Twist, S. Whitaker & K. Whitwell

Also in attendance; Borough Councillors R. Elms, R. Sherras seven residents & the Parish Clerk
Chairman welcomed all to the meeting.

1. To receive and approve apologies for absence

1.1 Apologies had been received from Mr. P. Wilson and it was
RESOLVED that the apologies be accepted and approved.

2. To receive declarations of pecuniary or personal interest

2.1 There were No Declarations made.

3. Adjournment for Public Session (Max 3 minutes per person)

3.1 A resident from Tosside asked for Parish Council support. Concern was expressed regarding vehicles parking on Bailey Lane, often with bike racks on. The vehicles are being driven onto a private road which it is understood has no vehicular access, causing a hazard for pedestrians.

3.2 Tosside residents also expressed concern regarding the perceived hazard due to vehicles parking on B6478 by the holiday cottage, and at Bailey Lane entrance. Vehicles are driving too fast for the conditions and a speed limitation was requested. It was noted that there is no parking space at the Holiday Cottage.

3.3 Residents were informed that Highways is a matter for Lancashire County Council but their concerns would be looked into.

4. To resolve to confirm the Minutes of the Previous Meeting held on 1st April 2019 (circulated & on website)

4.1 The Minutes of the Annual Parish meeting and the Parish Council Meeting, both held on 1st April 2019 had been circulated and published and it was
RESOLVED those all those Minutes be approved and signed.

5. Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY

5.1 Clerk informed members that a letter of thanks had been received following the donation to the Little Green Bus Company.

6. To consider any response to be made to Planning Applications

- 3/2019/372 5 Gisburn Road, Bolton by Bowland BB7 4NP - amendments to previously approved 3/2018/1014

6.1 The application had been circulated and there were no objections to be submitted

7. To consider and approve the arrangements for Council Induction Process

7.1 Members considered the arrangements for an informal discussion event, particularly since there are a number of new councillors, but also as an update for the councillors who had received training. It was then agreed that this would take place in Bolton by Bowland Village Hall on Wednesday 22nd May 2019 and all Council were asked to attend. Clerk would confirm arrangements.

8. To receive and consider Parish Lengthsman's Report since April Parish Council meeting

8.1 Members were reminded that the services of a self employed Parish Lengthsman were used across the Parish. His report was read and accepted.

9. To consider and approve any Working Party to recommend amendments to Financial Regulations / Risk Assessment

9.1 Members considered and agreed that the new Finance Working Party consider any amendments and Clerk was instructed to circulate the Regulations etc to the Finance Working Party.

10 To consider and approve any actions for Broadband feasibility study across the Parish. (Members have requested that this remain as an agenda item until further notice).

10.1 Members considered that, since this matter is for communities, rather than Parish Councils, the subject may be left in abeyance unless or until further assistance is requested.

11 To consider and approve any bookings to be made for Lancs Ass of Local Councils Conference & for New Councillors & Clerks Courses (Clerk will update Members with details at the meeting)

11.1 Members were reminded of the Conference to be held; none felt able to attend.

11.2 Several members expressed interest in attending new Councillors course; however the current course being full, Clerk was asked to register members' interest in attending as soon as another course is planned.

12 Accounts

a. To approve Bank Balance

b. To consider and approve Annual Governance Statement to 31.03.2019

c. To consider and approve the Accounting Statements for the year ending 31.03.2019

d. To consider and approve the dates for the Exercise of Public Rights (suggested 17.06.2019 to 26.07.2019)

e. To consider and approve any grant payment to Bolton by Bowland Village Hall Trust £1000 requested)

Members to note that all three Village Hall Treasurers have had grant application forms sent to them

f. To consider and approve any financial support for planting in Tosside with any update from Ribble Valley in Bloom

g. To approve Invoices for payment (with details) since April meeting

12.1 Members were informed that bank account is at £41,263.05 (including precept £18,172 for 2019.20 & £2,000 Concurrent Functions 2018.19)

12.2 Clerk explained that the Financial Matters to follow must be understood and approved by Council, with Minutes to confirm these, in specific order. The forms had been circulated and members then

RESOLVED that the Annual Governance Statement to 31.03.2019 be approved.

12.3 The figures included in the Accounting Statements for the year ended 31.03.2019 had been included in the Internal Audit and circulated to members, who then

RESOLVED to approve the Accounting Statements for the year ended 31.03.2019.

12.4 Members considered the dates for the Exercise of Public Rights and it was

RESOLVED to approve the dates between 17.06.2019 and 26.07.2019 for the Exercise of Public Rights.

12.5 Grant application for internal and external decoration at Bolton by Bowland Village Hall had been received and, following discussion it was

RESOLVED that £1000 grant be approved to be awarded to Bolton by Bowland Village Hall Trust.

12.6 Grant application for audio visual equipment at Tosside Village Hall had been received and was discussed. Chairman took no part in the discussion. It was then

RESOLVED that £1000 grant be approved in principle to be awarded to Tosside Community Link.

12.7 Members were informed that RV in Bloom Grant application had been successful, with £600 awarded, to be matched, as previously resolved, by Parish Council, equally distributed across three village centres. Following discussion it was

RESOLVED that Cllr. Fortune (for Tosside) & Cllrs. Park & Whitwell (Bolton by Bowland) would arrange for compost & plants to be planted in each village. Cllr. Twist would liaise with Cllr. Foster and Sawley Village Hall then arrange for suitable planters to be delivered to Oaktree Nursery for planting, then collection from there to Sawley Village Hall at a total cost of £1200.00. Clerk would update Mr. Cook at the Nursery.

12.8 Invoices for payment were reported as :

Tosside Community Link (room hire 13.05.19)	£15.00	Cheque No 100888
Parish Lengthsman (invoice 92)	£504.00	Cheque No 100889
Parish Clerk (net salary to 30.04.19)	£168.50	Cheque No 100890
Tosside Community Link (grant)	£1000.00	Cheque No 100891
Bolton by Bowland Village Hall Trust (grant)	£1000.00	Cheque No 100892

RESOLVED that the above amounts be approved for payment. Cheques were duly signed by Cllrs. Foster, Fortune & Whitwell, and will be sent when the new bank mandate is approved.

13 To receive reports from meetings

a. Ribble Valley Borough Council Report by Borough Councillors Elms & Sherras

b. Area of Outstanding Natural Beauty Report -Borough Cllr. Elms

13.1 Cllr. Sherras reported that the Examiner's Report regarding allocation of development sites across the Borough was imminent; the 5 year Core Strategy review would then commence. The new Ribble Valley Mayor making service had taken place, Cllr. Stella Brunskill (Mellor) being the new Mayor, Deputy Mayor being Cllr. Jim Rogerson (Longridge)

13.2 Cllr. Sherras made members aware that Preston Bus Service 280 is due to cease on 15th June. This service runs from Preston to Skipton, calling at numerous villages and is regularly used by students and non drivers as a lifeline. Concern was expressed that the service is supported in order that the villages, as well as Whalley & Clitheroe continue to be served by a regular bus service.

13.3 Cllr. Elms informed all that a new summer bus service has started on Sundays between Lancaster & Malham. She also informed members that United Utilities plc are due to start major works to replace tunnels on the Haweswater Pipeline, meaning that there will be additional heavy goods traffic on Tossie area roads as the company obtains access.

14 Matters brought forward by members. NOTE THAT ANY OTHER MATTERS ARE FOR INFORMATION ONLY

14.1 There were no Matters Brought Forward by Members

15. Date of next Meeting Monday 3rd June 2019 scheduled for Sawley Village Hall, booking of the Hall to be confirmed.

15.1 Members noted that until the Annual Parish Council Meeting had taken place to confirm future meeting dates, no venues could be booked. Clerk will contact Village Halls to check on availability & inform members accordingly.

15.2 Chairman then thanked all for their involvement & closed the meeting at 8.41pm.