

**Bolton by Bowland, Gisburn Forest & Sawley
Parish Council
NEIGHBOURHOOD PLAN**

Date: 28th July 2017

The Examiner for the Neighbourhood Plan has contacted Ribble Valley Borough Council Programme Officer to request a clear timetable showing the Site Selection and Appraisal Process, including copies of support materials directly related to this matter; the specific reports relating to identifying and assessing sites and how the process was consulted upon.

Three sites within Bolton by Bowland were taken from Ribble Valley Borough Council's Strategic Housing Land Availability Assessment. One of these was discarded, due to flood related issues. The remaining two sites were then allocated and the Examiner seeks the detail around this process.

Ribble Valley Programme Officer had previously explained to Parish Clerk that, should any request for supplementary information be requested by the Examiner, this should not be sent directly, but needs to be in a format within the public domain. The appropriate method is for collated information to be published on the Parish Council's website www.tsbparish.org.uk and the link for the supplementary information be sent to Ribble Valley Borough Council Programme Officer, who will forward it to the Examiner.

This document therefore shows the timetable requested by the examiner, with a short description of the supporting documents. A link to each document is provided in the timetable.

TIMETABLE OF EVENTS / MEETINGS

DATE	DETAILS	SUPPORTING DOC'S	DOC. NO.
Late October 2013	Chairman of PC letter to RVBC re Core Strategy	Document sent by Bruce Dowles (PC) to RVBC	1
04.11.13	NP plan proposal paper submitted and approved at Parish Council.	24.10.13 Outline Proposal put to PC PC minutes 04.11.13	2 3
17.12.13	First representatives meeting (35 attendees) with Q's and A's	Redacted version, NP meeting 17.12.13 Draft leaflet revised 10.12.13 Consultation flyer ex JW	4 5 6
January 2014	Village Hall meetings (sect. 3.7 in NP) Display showing SHLAA sites included & excluded. 1440 new houses required in "other settlements"	Ribble Valley Borough Council SHLAA maps (obtainable from Ribble Valley BC Attachment 1 SHLAA document Notes & Actions 4th SG meeting	7 8
April 2014	Issues workshops held – collated responses received. Please see Key Issues, sections 3.9, 3.10, 3.11 & 3.12 of NP submission version – develops BBGF1 & BBGF2 policies	Issues workshops flips 6	9
10 November 2014	Public Consultation workshop re Housing sites B x B 58 attendees + SG members This demonstrated varying support	Flyer housing workshop Nov 10 2014 Housing workshop 10.11.14 presentation Slideshow Housing workshop 10.11.14 proforma	10 11 12

	for 3 housing sites: 76% in favour Site 1 59% in favour Site 2 29% in favour Site 3 The minutes also show no other sites proposed at the meeting.	Redacted Minutes workshop 10.11.14 Housing & Local Green Space in BxB village Collated Housing Consultation response	13 14 15
January 2015 to 1 March 2015	6 week consultation on Draft Plan including statutory bodies Environment Agency comments re. Site 3 Flood Risk RVBC comments re BBGF2 regarding phasing of development	Environment Agency response is shown in NP consultation statement Parish Council website (p11). This is supported by RVBC comments (pp. 34/35)	link
11 March 2015	Steering Group meeting comments re site 3 to be acted upon	19th Minutes Steering Group 11.03.15	16
21 June 2015	Steering Group meeting suggested phasing be removed from NP & only sites 1 & 2 continue within the Plan	Minutes 21st Steering Group meeting 21 June 2015 Minutes suggest a heritage statement might be required for site 1. However further advice from RVBC suggested that this may not be a requirement at the NP stage and so both sites 1 and 2 were included in the final submission plan.	17
3 October 2016	PC approves plan to be submitted for next stage of consultation and examination	See presentation by Ian Willock PC Minutes 3 October 2016	link link
03 March 2017	Letter of support from Bolton Hall Estate (Chris Bosonnet) re. sites 1 & 2.	Bolton Hall letter to Parish Council. Landowner suggests ways of delivering affordable housing.	18

Kind Regards

TERESA TAYLOR