

## Parish Council Meeting

6<sup>th</sup> Jan 2014

### NEIGHBOURHOOD PLAN

#### Report from Steering Group

1. The Steering Group has been established with an initial membership of Alan Clements and John Walmsley (Bolton by Bowland), Paul Wilson and Jonathon Backhouse (Gisburn Forest) and Joan Porter (Sawley).

Membership of the Group will be extended as more people become involved in undertaking work on the Plan.

Roger Park has already undertaken several pieces of work which have been very useful and, in recognition of this and his previous expertise, it is proposed to invite him to become a member.

Terms of Reference have been agreed and are attached.

The Group has met on 3 occasions.

2. A preliminary meeting and presentation was held in Bolton by Bowland Village Hall on 17<sup>th</sup> Dec.

All existing village groups and organisations were invited to send representatives. Over 30 people attended.

The presentation was well received, comments were generally supportive and, on a show of hands, the proposal to proceed with work on the Plan was unanimously approved.

8 people volunteered to help with the work in whatever way they could.

3. A leaflet has been produced for circulation to all households in the Parish in early January.
4. It is proposed to set up a Parish Council website within which Neighbourhood Plan documents will be available, as well as PC Minutes and other business.

Some initial preparatory work has been done, drawing on expertise available within the Parish but there will be some start-up costs involved in progressing from here and a budgetary provision of, say, £500 is requested.

Documents appearing on the website will also be posted in public places in all three villages.

5. Public Meetings are being arranged in all 3 Village Halls.
  - Sawley                      Mon 20<sup>th</sup> January                      7.30pm
  - Tosside                      Wed 22<sup>nd</sup> January                      7.30pm
  - Bolton by Bowland      Thurs 23<sup>rd</sup> Jan                      7.30pm
6. The Steering Group will meet again on Friday 24<sup>th</sup> January to review the outcome of these meetings before preparing an application to RVBC for designated area status.
7. It is proposed that a Special Meeting of the Parish Council be held on Monday 3<sup>rd</sup> February to approve the terms of this submission, which will then be subject to a 6 week period of public consultation.
8. The Parish Council is asked to approve this report.

